
**LOS ANGELES COUNTY
HIV PREVENTION PLANNING COMMITTEE (PPC)
600 South Commonwealth Avenue, 10th Floor•Los Angeles CA 90005-4001**

APPROVED

MEETING SUMMARY

Tuesday, July 8, 2008

12:14 PM - 3:43 PM

St. Anne's Maternity Home - Foundation Conference Room
155 N. Occidental Blvd., Los Angeles, CA 90026

MEMBERS PRESENT

Cinderella Barrios-Cernik*	Traci Bivens-Davis
Katie (Catherine) Branson	Scott Campbell
Juli-Ann Carlos	Cesar Cuadra
Trevor Daniels*	David Giugni
Michael Green*	Philip Hendricks
AJ King	Jeffrey King*
Lee Kochems	Miguel Martinez
Daniel Rivas*	Jill Rotenberg
Sophia Rumanes	Terry Smith
Ron Snyder	Precious Stallworth*
Enrique Topete	Kathy Watt

EXCUSED

Daniel Deniz
Kevin Farrell
Mario Gonzalez
Ricki Rosales
Kimberlee Woods

UNEXCUSED

Jorge Montoya

* Denotes present at one (1) of the roll calls

OAPP STAFF PRESENT

Kyle Baker	Elizabeth Escobedo	Jennifer Felderman	True Pawluk
Rafeeq Rahim	Jane Rohde	Paulina Zamudio	

PPC MEETING

I. ROLL CALL

Roll call was taken at 12:14 P.M. and a quorum was present.

II. COLLQUIA PRESENTATION

“STI Detection and Treatment: Is it HIV Prevention?”

- Dr. Rose Veniegas, CHIPTS, introduced and provided some background on Dr. Robert Bolan of the Jeffrey Goodman Special Care Clinic at the Los Angeles Gay and Lesbian Center. Dr. Bolan's presentation included some findings on the theory that there is a high prevalence of Sexually Transmitted Infections (STI's) in the Men who have Sex with Men (MSM) community and many of these infections are asymptomatic. It is common to have more than one site with an STI and more than one STI per patient. Urine-only STI testing will miss about 65% of Gonorrhea (GC) and Chlamydia (CT) infections. If urine and/or pharyngeal-only testing are done for GC, 48% of GC infections, which are rectal, will be missed. Given either GC or CT infection at a site, there is about a 35% likelihood of a co-infection with the other organism at the same

site. Patients with acute HIV infection have a 61% likelihood of being co-infected with the other organism at the same site.

After Dr. Bolan’s power point presentation titled, “STI Detection and Treatment: Is it HIV Prevention?” There was a question and answer period.

III. REVIEW/APPROVAL OF MEETING AGENDA

The DRAFT July 8, 2008 HIV Prevention Planning Committee (PPC) Meeting Agenda was reviewed. Sophia Rumanes recommended to amend the July 8, 2008 PPC Meeting agenda to remove/delete agenda item IV – Review/Approval of the June 5, 2008 Meeting Summary. Phil Hendricks placed a motion on the floor to amend the July 8, 2008 Los Angeles County HIV Prevention Planning Committee (PPC) meeting agenda and Enrique Topete seconded the motion. The motion passed by consensus.

MOTION #1: Amend the July 8, 2008 HIV Prevention Planning Committee (PPC) Meeting Agenda by removing agenda item IV.	<i>Motion passed by consensus</i>	MOTION PASSED
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IV. REVIEW/APPROVAL OF MEETING SUMMARY

This agenda item was removed from the agenda; therefore, the motion is withdrawn.

MOTION #2: Remove from the Agenda	<i>Motion withdrawn</i>	MOTION WITHDRAWN
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V. PUBLIC COMMENT

- Mattee Jim, APLA, announced The Red Circle Project curriculum has been approved and workshops will be scheduled for behavioral risk groups in the near future.
- Mattee Jim, APLA, announced the Red Circle Project has some social marketing literature (including calendars and post cards) on the back table.
- Mattee Jim, APLA, announced the Red Circle Project Groups with MSM has grown and a Native American Transgender Group is being formed. The first meeting is at 7:00 P.M. tonight at the APLA Wilshire location – Suite 300. For additional information, please contact Mattee Jim at (213) 201-1358.
- Quoc Lam, AHF, announced AHF is accepting applications for the August 25th through August 29th Basic I training. Also, the Basic II follow up training is scheduled for August 12th and August 13th. Training schedules for the remainder of the calendar year are on the back table. For additional information, please contact Tanya Patterson at (213) 405-5812.
- Quoc Lam, AHF, announced AHF is seeking volunteers. For additional information, please contact Quoc Lam at (213) 405-5805.
- Quoc Lam, AHF, announced AHF offers Partner Counseling and Referral Services (PCRS) training. For additional information on PCRS training, please contact Orlando at (213) 405-5814.

- Joanne Granai, SPA 1/SPN Coordinator, shared the PPC has accomplished something the COH has not, more Latino representation on the body. Ms. Granai shared the COH is seeking additional Latino representation.

VI. COMMUNITY CO-CHAIRS REPORT

Terry Smith welcomed Juli-Ann Carlos as a PPC member representing the Public Health HIV/Epidemiology Program and added the HIV/Epidemiology Update to the Standing Reports agenda item.

Terry Smith shared some PPC members (Mario Gonzalez, Ron Snyder and Jill Rotenberg) attended the HIV Leadership Prevention Summit (HPLS) in Detroit. Ms. Rotenberg shared she attended HPLS for a presentation on the integration of prevention and care completed by JWCH Institute. Ms. Rotenberg shared there was a pretty good turn out for the presentation. Additionally, Ms. Rotenberg shared her overall experience of the conference was positive with good networking opportunities.

Ron Snyder shared the HPLS conference was very informative although the emphasis on HIV testing was very light. There were opportunities for networking.

Terry Smith shared it was a great opportunity to meet people and network. In comparison to other jurisdictions, this conference emphasized how far ahead Los Angeles County is in the work we do. As part of the conference opening session, some background on the city of Detroit and their epidemic was provided.

VII. GOVERNMENTAL CO-CHAIRS REPORT

Sophia Rumanes shared that the Centers for Disease Control and Prevention (CDC) released an analysis of data measuring trends in HIV/AIDS diagnosed among Men Who Have Sex with Men (MSM) and Juli-Ann Carlos will be sharing some of the data during the HIV Epidemiology Report.

Ms. Rumanes shared HIV Counseling and Testing Week was June 23rd through June 28th and the preliminary results are that the event was very successful. There was a lot of media exposure primarily among Latino and Spanish speaking outlets. It is being self reported from all of the providers at testing sites that they exceeded their goals. There were over eighty sites. An evaluation of the event will be shared with the PPC. Ms. Rumanes thanked all of the providers who participated in 2008 HCT Week and our partners. Ms. Rumanes thanked True Pawluk and Paulina Zamudio.

The 2nd printing of the 2009-2013 Los Angeles County HIV Prevention Plan will be distributed. Kathy Watt encouraged individuals who have a copy of the 1st printing of the Prevention Plan, to download the changes from the website. Ms. Rumanes shared there should be a one page document in the 2nd printing of the Prevention Plan which outlines the changes from the 1st printing to the 2nd printing.

Ms. Rumanes shared OAPP has received notification from the CDC that the cooperative agreement is being extended for one year, until 2009.

VIII. URBAN COALITION OF HIV/AIDS PREVENTION SERVICES (UCHAPS) UPDATE

Terry Smith shared Ricki Rosales is unable to attend today's meeting due to an emergency. Mr. Smith shared UCHAPS met prior to HPLS in June in Detroit and UCHAPS has been involved in the Heightened National Response among African Americans. The UCHAPS members met with Dr. Kevin Fenton regarding moving forward and methods to improve communication.

Kathy Watt shared UCHAPS was part of a community planning workshop on the value of community planning, does it work, does it not work and Janet Cleveland, CDC, committed to community planning continuing. UCHAPS will continue to be a leader to assist other jurisdictions.

Sophia Rumanes shared UCHAPS was a very productive meeting. Additionally, Ms. Rumanes shared the Heightened National Response laws discussed in great detail. OAPP has been in conversations with the CDC regarding the utility of community mobilization events surrounding the Heightened National Response in Los Angeles given the experience of other jurisdictions. In addition, Los Angeles is already implementing these types of events. Ms. Rumanes shared there was a presentation on Harm Reduction/Syringe Exchange at the UCHAPS meeting and a discussion on PCRS and the integration of PCRS with STD Contact Notification.

IX. BREAK

X. PRESENTATION

“FUBU: For Us, By Us: Designing & Implementing Home Grown Interventions for Black Gay Men”

Jeffrey King, Executive Director of In The Mean Time Men's Group, Inc., and Sean Alexander, In The Meantime Men's (ITMT's) Group GAAME Plan Program Coordinator, provided a power point presentation titled, “F.U.B.U.: For Us, By Us: Designing and Implementing Home Grown Interventions for Black Gay Men”. The presentation included the ITMT's mission, background on the intervention, accessing the target population (through outreach, website, social events, community cultural events, support groups and word of mouth), a comprehensive overview of two of ITMT's home grown interventions (NIA Prevention Program and GAAME Plan), and highlights five key ingredients (trusting in the community, community buy in and participation, effective outreach, effective group implementation and collaborations with other agencies) of FUBU interventions.

The NIA Prevention Program consists of three consecutive closed group sessions focusing on low self-esteem, sexual control, loneliness and isolation, internalized homophobia and HIV/AIDS Education. The Gay African American Men's Empowerment (GAAME) Plan consists of three individual one on one sessions focusing on Pre/Post HIV/AIDS knowledge test, in-depth risk assessment, engaging the participant to develop individual goals and possible linkage to ancillary services. The GAAME Plan is an intervention targeted for young African American MSM ages 18-29.

There was a question and answer period after the presentation.

XI. SERVICE PROVIDER NETWORK (SPN) UPDATE

- Joanne Granai, SPA 1/SPN Coordinator, shared for the 2008 HCT Week Car Wash Event, twenty-eight (28) standard tests were administered. For the 2008 HCT Week, Antelope Valley Hope Foundation administered eighty-five (85) tests and is awaiting the numbers for tests performed by Tarzana Treatment Centers and AIDS Health Foundation in SPA 1. Ms. Granai indicated SPA 1 used all of their incentives by the end of the second day. Additionally, SPA 1 ran out of test kits. The SPA 1/SPN meeting is scheduled for Wednesday, July 9th. Ms. Granai reminded the PPC that SPA 1 is awaiting their presentation on the 2009-2013 Los Angeles County Comprehensive Prevention Plan.
- Natalie Sanchez, SPA 2/SPN Coordinator, shared the SPA 2/SPN meeting was held on June 26th with a presentation by Rose Veniegas and Yuen Kao on the Evidence Based Interventions. The next SPA 2/SPN meeting is scheduled for July 24th for the Comprehensive Care Focus Group discussion (to identify gaps and barriers in services).
- No representative from SPA 3/SPN
- Jill Rotenberg, SPA4/SPN Coordinator, shared the last SPA 4/SPN meeting was held at Project Angel Food, with a presentation by AIDS Research Alliance on Microbicides and a presentation by the Sex Worker Outreach Project. The next SPA 4/SPN meeting is scheduled for July 17th at 5P21 (Rand Schrader Clinic) with the Commission on HIV hosting a comprehensive care focus group. Flyers are on the back table. For the 2008 HCT Week, JWCH collaborated with United American Involvement and APLA's Red Circle Project. Additionally, JWCH mobile testing unit provided testing for over twenty Transgender individuals in Hollywood.
- Lisa Fisher, SPA 5/SPN Coordinator, shared the July, 2008 SPA 5/SPN meeting was canceled and the next meeting is scheduled for August 5th for the Comprehensive Care Focus Group discussion (to identify gaps and barriers in services). Additionally, at the June, 2008 meeting, Ms. Fisher shared the SPA 5/SPN is looking at HIV LA and the coordinators will be reaching out to update HIV LA. For the 2008 HCT Testing Week, the SPA 5/SPN Consumer Advisory Board led a testing week activity at Reed Park in Santa Monica and tested about twenty individuals. The Westside Crystal Meth Coalition meeting is scheduled for July 22nd from 3:30 PM to 5:30 PM at the Claire Foundation.
- Jane Price, SPA 6/SPN Coordinator, shared over 150 individuals were tested during five days of 2008 HCT week activities. For the month of June, 2008, SPA 6 was extremely active. Some of the testing activities included a Juneteenth Jazz Festival at South Park, a Jubilee at Magic Johnson Park, Prototypes activity at the MLK Shopping Center in Watts, and a Men's Health Fair on June 14th at the Watts Healthcare Clinic. The monthly SPA 6/SPN meeting occurred on June 10th and the July 8th meeting occurred this morning from 10:00 AM to 12:00 PM with the Commission on HIV facilitating the Comprehensive Care Focus Group discussion (to identify gaps and barriers in services).
- No representative from SPA 7/SPN
- Teresa Castillo, SPA 8/SPN Coordinator, reported Cheryl Barrett, City of Long Beach, provided an update on the Syringe Sales in the City of Long Beach at the June SPA8/SPN meeting. The SPA 8/SPN continues to work with its Community Advisory Board (CAB) to formulate training for the SPN's scope of work. The first training is scheduled in August, 2008. The next meeting is scheduled for July 16th with the Commission on HIV facilitating the Comprehensive Care Focus Group discussion (to identify gaps and barriers in services).

XII. SUBCOMMITTEE REPORTS

- Joint Public Policy Committee

Lee Kochems shared a copy of the Ryan White Reauthorization principles are included in today’s meeting packet. At the July 8th PPC meeting, there was a discussion on the document and some individuals requested more time to review the document. Lee Kochems placed a motion on the floor for the PPC to support the Ryan White Reauthorization Principles document and Jill Rotenberg seconded the motion. A roll call vote was taken. The motion passed.

- Motion #3: Support the Ryan White Reauthorization Principles document

<p>MOTION #3: Support the Ryan White Reauthorization Principles document</p>	<p><i>Yes: Barrios-Cernik, Bivens-Davis, Branson, Campbell, Carlos, Cuadra, Daniels, Giugni, Green, Hendricks, A King, J King, Kochems, Martinez, Rotenberg, Rumanes, Smith, Snyder, Stallworth, Topete, Watt</i></p> <p><i>No: None</i></p> <p><i>Abstention: None</i></p>	<p>MOTION PASSED</p> <p>Yes: 21</p> <p>No: 0</p> <p>Abstain: 0</p>
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Lee Kochems shared the Joint Public Policy Committee met on July 2nd and reviewed the Legislative Agenda and the Policy Work Plan. Some of the highlights are: continuing efforts to prepare for the future reauthorization (Ryan White Legislation), (at the State level) prioritize revisions to specific benefits policies to make them more accessible to people living with HIV disease who need them, oppose Medicare Part D, advocating for funding for expanded substance abuse treatment (specifically targeting Crystal Meth users), use of condoms in the adult film industry and advocating for funding for Title XII Housing Regulations. On Wednesday, October 1st at West Hollywood Park, the Joint Public Policy Committee will be hosting a Public Hearing on Condoms in the Adult Film Industry.

At the next Commission on HIV (COH) meeting on July 10th at 9:00 AM, AB-1984 and AB-2899 will be considered by the Commission on HIV. The next Joint Public Policy Committee is scheduled for Wednesday, August 6th at 2:00 PM.

- Operations Subcommittee – Terry Smith shared that Mario Gonzalez and Daniel Deniz had emergencies and are unable to attend today’s meeting. Terry Smith shared the Operations Subcommittee was scheduled to meet at 9:30 AM on July 8th but due to the various emergencies the meeting was canceled and will be rescheduled. Mr. Smith shared the PPC Annual Planning Meeting is scheduled for Thursday, December 4th from 9:00 AM to 4:00 PM. The location will be announced. The Operations Subcommittee is developing a PPC Mentorship Program. The Operations Subcommittee is working with the Evaluation Subcommittee to revise the (formerly Resource Inventory) Service Inventory.
- Evaluation Subcommittee - Miguel Martinez reported the Evaluation Subcommittee met in June, 2008 and no meeting is scheduled for July, 2008. The Evaluation Subcommittee is working on three things: the Save the Date for the Joint PPC/COH Data Summit on

November 21st, developing/revising the Service Inventory (formerly Resource Inventory), and reviewing the data requests inventory (attempting to determine the many systems and places where data can be collected and stored in Los Angeles County). The next Evaluation Subcommittee meeting is scheduled for August 18th.

- Standards & Best Practices Subcommittee – Phil Hendricks shared the Standards & Best Practices Subcommittee met on June 19th and reviewed AB-1984 and AB-2899. The Standards & Best Practices submitted a recommendation to the PPC Executive Subcommittee to “watch” AB-1984 with a vote of 5-0-1. The Standards & Best Practices Subcommittee submitted a recommendation to the PPC Executive Subcommittee to “not support” AB-2899 with a vote of 5-0-1. The Standards & Best Practices Subcommittee continues to work on their 2008 Work Plan. Mr. Hendricks requested for anyone contacting interventions to forward documentation to Rose Veniegas by Monday, July 14th. Additionally, Mr. Hendricks is looking for an individual who can develop an online Adobe text document for individuals to input and respond. Interested persons please see Mr. Hendricks after the meeting.

Ruel Nollado, APLA, shared AB-2899 has passed the Senate Health Committee and the bill has been amended to allow agencies the flexibility to make three specific determinations (listed on the bill) in regards to letting the HIV testing sites determine whether or not people are able to complete the forms on their own, whether or not instructional videos or group counseling is needed, and whether repeat testers need to go through the evaluation. The funder has the option to implement.

Phil Hendricks stated the group consensus of Standards and Best Practices Subcommittee is the State of California and the County of Los Angeles is moving toward the Two-Tier model, so why enact a law? By enacting a law, it could put Los Angeles County in the same position as New York where they have laws which do not allow for pilot studies to do different types of testing. There is a summary of the discussion in the Standards & Best Practices meeting summary.

Ron Snyder shared up until about three years ago, inmates could request an HIV test. Title XV of the inmate handbook has been revised and AB-1984 allows for inmates to request an HIV test.

The next Standards & Best Practices Subcommittee Meeting is scheduled for Thursday, July 17th at 1:30 PM at OAPP.

- HIV Counseling and Testing (HCT) Work Group – Phil Hendricks shared the HCT Work Group met, reviewed the pending testing legislation and forwarded their recommendations to the Standards & Best Practices Subcommittee. The Standards & Best Practices Subcommittee considered the recommendations from the HCT Work Group in making their (SBP) recommendations to the PPC Executive Subcommittee. Mr. Hendricks encouraged everyone with a HCT component to come to the HCT Work Group meetings. The next HCT Work Group Meeting is scheduled for Thursday, August 21st at 10:00 AM at OAPP. The position of HCT Community Co-Chair is open.

XIII. STANDING REPORTS

- City of Los Angeles AIDS Coordinator's Office – No Report
- City of West Hollywood – David Giugni extended a Thank You to all of the West Hollywood contracted and collaborative counseling and testing agencies. During Pride Weekend and leading into Christopher Street West (CSW), the City of West Hollywood does an Annual Testing Blitz and offered over 150 hours of free HIV and STD testing. The City of West Hollywood is reviewing responses to its Social Marketing RFP, contracts will be awarded in September, 2008 to be executed in October, 2008. In the month of June, 2008, the city of West Hollywood and WeHo Life released the city's latest prevention campaign, which is the Gay Heroes Campaign focusing on the positive aspects of the gay community.
- City of Long Beach – No Report
- California HIV Planning Group (CHPG) – No Report
- State of California Office of AIDS – No Report
- Commission on HIV (COH) – Kathy Watt shared at the last COH meeting the Priorities and Planning information was presented. The next COH meeting is Thursday, July 10th and the allocation from the Priorities and Planning Committee will be presented.
- Sexually Transmitted Disease Program (STDP) – No Report
- Alcohol and Drug Programs Administration – No Report
- Incarcerated Task Force – Ron Snyder shared approximately 1500 to 2000 individuals were seen at the Health Fair on June 7th at the Pitchess/Wayside facility. Twenty-eight individuals were tested for HIV and twenty-five individuals for STIs.
- AIDS Action – Kathy Watt shared at the end of June, 2008 the AIDS Action Public Policy Committee met for two days to discuss national HIV strategies. The next meeting is scheduled for September, 2008.
- HEP – Juli-Ann Carlos provided a brief overview of the MMWR dated June 27, 2008 titled, "Trends in HIV/AIDS Diagnoses Among Men Who Have Sex With Men –33 States, 2001-2006" and distributed a one page document highlighting the National Trends, the Local Trends and noted that California was not part of the 33 states that contributed trend data to this report.

XIV. ANNOUNCEMENTS

- Terry Smith announced nominations are open for PPC Community Co-Chair during the month of August, 2008 and the election of the PPC Community Co-Chair will occur in September, 2008.
- Kathy Watt announced changes have been made to some of the PPC Subcommittees. Please review the salmon colored sheet in the meeting packet.
- Miguel Martinez announced the next meeting for the Transgender Provider Network is scheduled for Wednesday, July 9th from 10:30 AM to 12:00 Noon at Children's Hospital Los Angeles.
- Cesar Cuadra announced a forum on July 15th from 9:00 AM to 3:00 PM at Los Angeles City Hall on the Healthy Young Men's Study. Please RSVP.
- Miguel Martinez announced Connect to Protect Los Angeles has launched a website. The address c2p.la.
- Traci Bivens-Davis announced Common Ground has an open full-time position for a Spanish speaking person to support the launching of the outreach component of the Women's Reproductive Health Program. This program will target Latina women in

housing developments and lower income areas throughout SPA 5. Ms. Bivens-Davis contact information is (310) 314-5480 X 111.

- Jill Rotenberg announced JWCH Institute is seeking part-time HIV counselors for the Commercial Sex Venues/Bath House Project. Ms. Rotenberg’s contact information is (323) 353-1118.
- AJ King announced the California Prevention Training Center will be conducting a two-day training on selecting effective behavioral interventions on July 24th and July 25th at OAPP. To register/sign up www.stdhivtraining.org.
- Scott Campbell announced during the period of Gay Pride Long Beach and West Hollywood, 24,000 condoms were given away. Additionally, Mr. Campbell reminded they are not “Commercial Sex Venues” but “Bath Houses and Sex Clubs”.
- Enrique Topete announced The Wall Las Memorias Project has an opening for a bilingual (Spanish/English) position in their Project Faith Department. Mr. Topete’s contact information is (323) 257-1056 X24.
- Jeffrey King announced the “Beach Party Weekend” did occur this year and Black Pride occurred in Los Angeles.
- Jeffrey King announced In the Mean Time Men’s Group will be hosting the South Los Angeles (SOLA) Crystal Meth Task Force Meeting on Thursday, July 10th at 7:30 PM to discuss the social marketing campaign for the South Los Angeles area.
- Rose Veniegas announced the California State Office of AIDS is sponsoring a Transgender HIV Prevention and Care Conference on January 26, 2009 through January 28, 2009. The website is www.equalityandparity.org. Flyers are on the back table.
- Rev. Russell Thornhill announced job openings in the Health Education Department at the Minority AIDS Project (MAP). Flyers are on the back table.
- Rev. Russell Thornhill announced a fundraiser to support the Minority AIDS Project (MAP) over the weekend.
- Rev. Russell Thornhill announced MAP in collaboration with other agencies tested seventy-five individuals in the Nickerson Gardens Housing Development on the first day of 2008 HCT Week. Additionally, MAP will be opening a satellite office in the Nickerson Gardens Housing Development.
- Chris Ortiz announced the UCLA Department of Family Medicine received notification of a grant submitted to the HIV Prevention Trials Network targeting African American men.

XV. CLOSING ROLL CALL

XIV. ADJOURNMENT – Meeting adjourned at 3:43 PM.

Note: All agenda items are subject to action.

MOTION AND VOTING SUMMARY		
MOTION: #1: Amend the July 8, 2008 HIV Prevention Planning Committee (PPC) Meeting Agenda	<i>Passed by consensus</i>	Motion Passed
MOTION # 2: Approve June 5, 2008 HIV Prevention Planning Committee (PPC) Meeting Summary.	<i>Motion Withdrawn</i>	Motion Withdrawn
MOTION #3: Support the Ryan White	<i>Yes: Barrios-Cernik,</i>	Motion Passed

Reauthorization Principles document	<i>Bivens-Davis, Branson, Campbell, Carlos, Cuadra, Daniels, Giugni, Green, Hendricks, A King, J King, Kochems, Martinez, Rotenberg, Rumanes, Smith, Snyder, Stallworth, Topete, Watt No: None Abstention: None</i>	Yes: 21 No: 0 Abstain: 0
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NOTE: All HIV Prevention Planning Committee (PPC) meeting summaries, tapes and documents are available for review and inspection at the Office of AIDS Programs and Policy (OAPP) located at 600 South Commonwealth Avenue, 9th Floor, Los Angeles, CA 90005. To make an appointment to review these documents, please call Cheryl Williams at (213) 351-8126.