CHANGE OF OWNERSHIP/OUT OF BUSINESS NOTICE

Environmental Health Division
Permits and Licensing Program
5050 Commerce Drive, Baldwin Park, CA 91706
www.publichealth.lacounty.gov/eh | (888) 700-9995

County of Los Angeles Public Health

Pursuant to Los Angeles County Code Section 8.04.817, operators are required to report status changes within fifteen (15) days for the following: Change in mailing address; Sale and/or transfer of ownership; or Permanent closure or cessation of business.

If you are no longer the owner of this business, please provide us with the information below and attach proof of business closure/sale.

The completed form may be mailed to the address above or emailed to EHPermits@ph.lacounty.gov. For further information, please contact the Permits and Licensing Program at (888) 700-9995, Option 1.

Date of Request: _____

Refer to your invoice	**Facility ID (FA#):**			**Record ID (PR#):**
Please check one of the following:				
☐	**Business Sold (Attach Proof)**			
	Date Business Sold:			
	Facility/Business Name:			
	Facility Address:	**Unit:**	**City:**	**Zip Code:**
	New Owner's Name		**New Owner's Phone #:**	
	New Owner's Mailing Address	**Unit:**	**City:**	**State:** / **Zip Code:**
☐	**Business Discontinued without New Ownership (Attach Proof of Closure)**			
	Date of Business Closure:		**Phone #:**	

Name _____ **Signature** _____ **Date** _____

OFFICE USE ONLY	
Reviewed and verified by (Print Name):	**Date:**

Scan QR code to email: