



LOS ANGELES COUNTY RENTAL HOUSING HABITABILITY PROGRAM

ENVIRONMENTAL HEALTH DIVISION | 5050 COMMERCE DRIVE, BALDWIN PARK, CA 91706-1423
1-888-700-9995 | DPH-RHHP@PH.LACOUNTY.GOV



Pursuant to the Los Angeles County Rental Housing Habitability Program (RHHP) Ordinance, LACC Section 8.55.040(b), the County Housing Program Chief, any Enforcement Agency, or any Tenant may refer any Rental Housing Property and/or Unit within the scope of this Section to be assessed for placement into the Rent Escrow Account Program (REAP) due to one or more ongoing and outstanding Orders. This form is for tenants who would like a rental property and/or rental unit to be assessed for placement into REAP. A Hearing Officer will make the final determination placement into REAP, the establishment of an escrow account, rent reductions, additional inspections, fees, other actions, and the release of escrow account funds to undertake repairs and other activities necessary to achieve compliance with any outstanding Orders.

For more information about REAP, please visit the Department of Consumer and Business Affairs (DCBA) website at <https://dcba.lacounty.gov/reap/> or email REAP@dcba.lacounty.gov.

Date of application: _____

CONTACT INFORMATION		
Tenant Name:		Phone Number:
Mailing Address:		Email:
RENTAL HOUSING PROPERTY OR UNIT INFORMATION		
Property Address Being Referred:	Rental Unit Number Being Referred:	APN:
Do you believe any other units at this address may be affected? If yes, please list unit numbers and relevant details.		
Is the Order from Enforcement Agency attached? <input type="checkbox"/> YES <input type="checkbox"/> NO		
REASON FOR REFERRAL		
1. Does this rental property and/or unit have one or more ongoing or outstanding housing code violations at the time of this referral? <input type="checkbox"/> YES - Provide details: _____ <input type="checkbox"/> NO		
2. Has the landlord been ordered by a government agency to correct ongoing or outstanding housing code violations within a specified time frame? <input type="checkbox"/> YES <input type="checkbox"/> NO		
3. Has the landlord made repairs to correct ongoing or outstanding housing code violations within the specified time frame? <input type="checkbox"/> YES - Provide details: _____ <input type="checkbox"/> NO		
4. Do these ongoing or outstanding housing code violations affect the health, safety, or welfare of the tenant(s)? <input type="checkbox"/> YES <input type="checkbox"/> NO		
If you answered "Yes" to Questions 1-4, please provide additional details:		

Signature:	Print Name:	Date:

Complete and return this form with supporting documents to:

IN PERSON or U.S. MAIL:

5050 Commerce Drive,
 Baldwin Park, CA 91706
 8:00 a.m. - 5:00 p.m., Monday through Friday

EMAIL:

dph-rhhp@ph.lacounty.gov

When submitting a referral for a REAP assessment, tenants must attach an Official Inspection Report from an Enforcement Agency. However, a referral of a Rental Housing Property and/or Unit for placement into REAP will not be rejected if the required information was not included or was incorrect.

Rental Housing Habitability inspection reports can be found online at <http://ph.lacounty.gov/eh/i-want-to/view-inspection-results.htm> or by scanning the QR code:



WHAT TO EXPECT NEXT

When the referral is received, the County Housing Program Chief (CHPC) will assess whether the violations affecting the Rental Housing Property and/or Unit meet the criteria for placement into REAP (Section 8.55.040(b)). If the criteria are met, a referral for an administrative hearing will be submitted to the Office of County Hearing Officers (OCHO), which will make the final determination regarding placement into REAP.

Before the scheduled administrative hearing, the Enforcement Agency, Tenant, or the CHPC, may correct any incorrect information or provide missing information after the submission of a referral of a Rental Housing Property and/or Unit for placement into REAP.

For more information, please visit our website at <http://ph.lacounty.gov/rhhp> or contact us at (888) 700-9995, option 3, or email DPH-RHHP@ph.lacounty.gov.

OFFICE USE ONLY	
Reviewed and verified by: _____	Date: _____
Print Name: _____	Referral: <input type="checkbox"/> Approved <input type="checkbox"/> Denied